

Friends of the Etna Library Monthly Meeting August 13, 2018

Present: Roz Squair, Peggy Whipple, Kay McKee, Betty Petry, Barbara Coatney, Carol Williams, and Heidi Carver

The meeting was called to order at 1:06 p.m. by President Roz Squair.

Minutes: Minutes from the last meeting on July 9 were reviewed. Peggy moved the minutes be approved and Betty seconded the motion. **MC**

Treasurer's Report: Heidi presented the July 2018 Treasurer's Report. The beginning balance was \$7,837.77. We had income of \$2,577.36 and expenses of \$1,106.30. We received \$1625.00 in memory of Melissa Wright Bacon and \$443.11 from Ray's for the second quarter. Expenses included \$694.18 for payroll and \$143.89 for power. Ending balance for June was \$9,308.83.

The beginning balance of the Friends' book account was \$1464.90. We received \$38.34 from Amazon and \$175.00 from PayPal. The balance is now \$1,678.24 The Raley's account balance was \$573.53. A total of \$65.69 was spent on SRP, so the balance is now \$507.84. The Ray's Account balance was \$8683.54. We received \$443.11 from Ray's for the second quarter so the balance is now \$9126.65. Carol moved we accept the July Treasurer's report. Betty seconded the motion. **MC**

After some discussion, it was decided that Peggy will forward some of this money to our Stiffel Account.

Vestal Report: Both Roz and Betty attended the Vestal Meeting held on July 17, 2018 in Yreka. Josh from Wells Fargo and Michael were both at the meeting. It was decided that all future meetings will be held in Yreka, except for special circumstances. The next meeting will be Tuesday, October 16, 2018 at 10:00 a.m. in Yreka. It was noted that the internet access for the Fort Jones branch has been changed to 7:00 a.m. to 7:00 p.m. Also, the \$2000 to be sent to each branch has either been mailed or put in their Vestal Account. Betty provided copies of some of the Vestal Reports which will be kept on file.

Michael had suggestions for some items to be bought for each branch from the Vestal Account. They were, 1. Door counters for each entrance, 2. Thermal printer and 3. Bar code scanner for patron computers. Yreka has already started using the Envisionware System to sign patrons on computers. Patrons can reserve computers in advance and stop & re-start their computer time.

President's Potpourri: Roz talked with the City of Etna, reminding them about handicap parking painting and the \$5000 still owed to the library. They acknowledged plans for both.

Library Manager's Report: Paula advised that the Summer Reading Program logs were due August 6, then the date was extended to August 8, but no one will be turned away after the deadline. The Siskiyou County Library was granted a one-day booth on Wednesday, August 6 at the Siskiyou Golden Fair. Paula worked the booth from 8:00 p.m. to 10:00 p.m.

Paula attended the Library Counsel Meeting on August 13. The following topics were discussed:

Background checks and fingerprinting costs are not currently covered by the County, although they do get the results. The City of Etna covers our costs.

The original Envisionware set up date of July has been delayed. Yreka and Mount Shasta were just recently set up. Etna & Fort Jones will be up by the end of the August.

The library is moving away from abridged versions. We are not to accept any abridged versions for cataloging. A decision on the labelling of existing abridged versions is pending.

Michael also discussed his requests for the branches from Vestal as already noted above.

The date of the SRP finale is Thursday, August 16 at 2:00 p.m. Rewards and certificates will be provided for the logs received, refreshments served, a raffle or wheel-spinning to distribute the remaining gift certificates & prizes and possibly a craft table. Paula plans to create a photo collage thank you card for the businesses who donated prizes.

The SRP 2018 had 66 participants for the Etna Branch and so far, 34 have returned their logs. Fort Jones had 28 participants and 8 have returned their logs. Mechanics Bank had approximately \$300 in dollar coins available last week but can't guarantee they are all gold colored. After some discussion, it was decided that Paula will get \$300 worth of dollar coins for possible distribution and can add more later, if needed. Fort Jones will reimburse Etna for their share afterwards.

OLD BUSINESS

Melissa Bacon Memorial Fund Follow-up: We currently have received about \$4195 or so, but donations are still coming in. Melissa's parents have indicated that they are okay with the money going into our general fund for expenses.

Jammin' on Main Street 8/03/2018 Report: Carol advised about 25 people came in to use the restrooms, a couple people looked at books and one picked out two books to buy on Monday. Two children had water, a woman nursed her baby and we received a \$2 donation. No one used any puzzles or games. Consensus we provided enough of a service to do it again next year.

FEPL Web Page: Roz checked with Siskiyou Telephone. They advised someone is paying \$10 per month for our web page. After some discussion, it was decided to leave things status quo for now until "someone" stops paying for the web page. Then, we can start paying.

NEW BUSINESS

Your Items: Barbara C. provided a list of children's books that someone had posted on the bulletin board as a request. Some are marked that we have them in Etna or at other branches and we have been requested to order nine books. Carol indicated she submitted an order request for a DVD on the County website last week and received verification it would be ordered. She will review the information on these books when she works on Wednesday.

Betty suggested we start spending some money from the Ray's Account on book purchases. Roz said we could come up with a monthly amount to spend on books out of our Ray's Account for the next year. After some discussion, Betty moved we spend \$200 per month from the Ray's Account on library materials for the next year. Carol seconded the motion. **MC**

Betty advised that several people have complained about the trees encroaching on the parking lot and one by the street. Trimming is needed. The neighbor next to the library will be contacted about the trimming. Roz also indicated she has someone that can do some of the cutting and she will check with them. After the meeting, the location and condition of the trees will be checked

Meeting was adjourned at 2.25 p.m.

Respectfully Submitted,

Carol Williams, Secretary

Next Meeting: September 20, 2018