

**Friends of the Etna Library
Monthly Meeting
December 10, 2018**

Present: Roz Squair, Betty Petry, Kay McKee, Barbara Coatney, Vrenda Kellems, Peggy Whipple and Carol Williams

The meeting was called to order at 1:05 p.m. by President Roz Squair.

Minutes: Minutes from the last meeting on November 12 were reviewed. Some minor corrections were made. Peggy moved the minutes be approved as corrected, and Betty seconded the motion. **MC**

Treasurer's Report: Peggy presented the November 2018 Treasurer's Report prepared by Heidi. The beginning balance was \$8,653.56. We had income of \$216.00 and expenses of \$1,988.68. Expenses included \$738.04 for payroll and \$664.10 for propane. The ending balance for November was \$6,880.88.

The beginning balance of the Friends Book Account was \$1,877.92. Income was \$11.35, changing the ending balance to \$1,889.27. There was no activity in either the Rays' or Raley's accounts. Vrenda asked about the sign-up sheet for Ray's and confidentiality since it is on the desk. Barbara C. told her she has been taking the names to Ray's about once a month. It was decided to move the sign-up form, so it is not available for anyone to read. Vrenda and Barbara will work out where to locate the sheet.

President's Potpourri: Roz has a light on a strap that will fit a head or hat. She will give it to Dick to use at night since he has had trouble falling. She also advised she gave a thank you card and a gift of a flowering plant to former library manager, Paula Basteys.

Library Manager's Report: Vrenda advised she will be putting her report in three parts: Discovery, Address, and Foresee. She gave us an example of what she will be discussing under each item. She attended the Library Council meeting in Yreka on November 30 with Barbara Whitworth. Michael told them that Envisionware is still being fine-tuned. He also reminded everyone the libraries should not be accepting abridged donations of BOCDs.

Vrenda said she met with the new Director of the Scott Valley Resource Center. She also talked with Lisa Theofanides who will start bringing her 4th grade class in again and spoke to Susan Houg from the Junior High. Happy Camp Library needs more DVDs, so Barbara W. will be thinning ours out and sending some to them.

OLD BUSINESS

Friends Room Sign: Roz purchased the new wood sign and showed it to us. The sign is in two pieces with Melissa Wright Bacon on the top and Meeting Room on the bottom with books graphics at either end of meeting room. We were all very happy with the sign.

Garden Project: Jeffy purchased \$220 worth of plants from Scott Valley Feed and planted them. There are still daffodil and tulip bulbs to plant.

Maintenance Items: Peggy advised new LED lights have been installed by Clint Jones to replace the old florescent lights. The cost was \$2000.

Giving Tuesday: Barbara C. reported that we had four more donors than last year. A little more than \$1000 was donated by them. We also received a \$1000 prize because our name was drawn during a specific time frame when we had received a donation. The exact total won't be known until the percentages have been paid out to Northstate, the hosting company, and the credit card company.

Author's Night: Barbara C. advised the Author's Night will be Wednesday, December 12 at 7:00 p.m. in the library meeting room. Gail Jenner and Madeline Olea will be there with their books. Madeleine Ayres will be the moderator. Peggy and Carol volunteered to make cookies for the event.

NEW BUSINESS

Accelerating Promising Practices for Small Libraries Grant: Donna May bought this grant to the Friend's attention. It was decided we will not pursue the grant at this time. It was agreed the grant's time commitment is too great.

Christmas Tree Lighting Book Giveaway: Barbara C. advised only six children and two adults came in for free books. With more planning, it may be worth doing next year.

Special Library Event: We discussed the possibility of have an event to welcome Vrenda, thank the volunteers and dedicate the meeting room. It was decided to have the event in late January after our next meeting on January 14th.

Elections: No new nominations have been received so there is only one candidate for each position. Nominations are Roz Squair for President, Barbara Coatney for Vice-President, Peggy Whipple for Treasurer, Carol Williams for Secretary and Kay McKee for Director. Betty moved that all candidates be approved, Peggy seconded the motion. **MC**

Other Items: ZIP books are available again. There is a total of \$12,000 available to buy them. Vrenda advised new bookmarks and cards have been received and are available for patrons. A poster has also been put up.

Meeting was adjourned at 2:45 p.m.

Respectfully Submitted,

Carol Williams, Secretary

Next Meeting: January 14, 2019