

Friends of the Etna Library
Monthly Meeting
February 12, 2018

Present: Roz Squair, Peggy Whipple, Barbara Coatney, Betty Petry, Heidy Carver, Kay McKee, Debbie Wilmot and Michael Perry

Minutes: A motion was made by Barbara C. and seconded by Betty to accept the minutes of January 8, 2018. **MC**

Treasurer's Report: As reported by Heidy Carver, the beginning register balance of the Friends was \$10,063.66. After adding January income of \$3,151.76 and subtracting the expenses of \$1,658.07, the final register balance was \$11,557.35. The beginning balance of the Friends' Book Account remains at \$2,637.18 as there was no income from Online Book Sales in January.

Vestal Meeting: Betty reported that the recent growth of the Vestal Fund at WFB was at 9.9%. Etna Library's share was \$8,170.16 from our investments in the fund. Copies of the reports were given to Peggy, Heidy and Roz or Kay for Carol.

President's Potpourri: Roz announced that a gentleman has volunteered to help with the upgrades of the library's landscaping. She will follow up and speak with him. She also reported on the Annual Performance Review of the Library Manager, Debbie, on January 15 with herself and Robbie. The general topic was "How are things going?" Roz felt it was a productive meeting, clarifying what has been done and what needs to be done in the future. It was suggested that the review meeting occur more than once a year to keep on top of what is "going on."

Library Manager Report: Debbie commented on the new ZIP Program which began in January and been received with positive remarks from the patrons. A review of the Scott Valley Writing Contest was shared as to its theme, dates, times and locations of presentations, etc. A motion was made by Betty that the Friends of the Etna Library contribute \$50.00 towards the costs of the prizes given to the participants. Barbara C. seconded the motion. **MC**

As the monthly Monday Night Movies have not been well attended, it was decided to discontinue them. Debbie attended a Branch Managers' meeting in January. Topics included Memorandum of Understanding (MOU), library fines, public computer sign-up software and the limited space in all branches for books, transfers, and duplicates, etc. She concluded her report by noting the new printer is functioning successfully, and Story Time "is going strong."

OLD BUSINESS

Movie Night Report and February Plan: See above. Movie night discontinued.

Old Printer: It was decided that the old printer will be given away free, "first come, first served." It will be shared that it will soon need a new drum and printer cartridge.

MOU: Michael, with his draft copy of the revised MOU, emphasized that the changes were "minor" and the purpose of his visit was to update and clarify any questions we may have. For

example, if the self checkout computer fails, it is up to the individual branch to decide if it wants a new one with the knowledge that the branch would pay for it, but servicing would continue through the County. Although the MOU is between the community and the County Library, the branches are to be considered in the loop for evaluation of it.

Michael stated the collection of fines for overdue books is a real issue as to accountability. How this will be resolved is a topic for future conversations. It was noted that the maximum late fee per book is now \$3.00 and the suggested increase is to \$5.00 per book. Michael further shared that the County Library has received, from the State Library, a Crisis Grant of \$15,000.00. It is given to those areas which have experienced a disaster such as fires and flooding. This will provide money for purchase of audio books, DVDs and such. Michael concluded his remarks by sharing the Etna Library, on average, has a circulation of 1,000 items a month. Nice going! Michael was asked about the possibility of resuming expenditures for books from our Ray's account. He felt some of the money could be used to replace beat up books especially the JE.

NEW BUSINESS

What Our Library Does for Our Community? What More Can We Do for Our Community?

A discussion was held concerning the above. There is a feeling that the community at large often lacks information about the services available at the library. A few of these are: tax forms, periodicals, computer and printer availability, books on CD and ZIP. A committee will be formed to lead this endeavor to share with our community the benefits of their library.

New Item: Betty suggested we make sure our Associate Membership with the Scott Valley Chamber to kept up to date.

The meeting was adjourned at 2:40 p.m.

Kay McKee, Acting Secretary