

## **Friends of the Etna Library Monthly Meeting January 14, 2019**

**Present:** Roz Squair, Betty Petry, Kay McKee, Barbara Coatney, Vrenda Kellems, Peggy Whipple, Heidi Carver and Carol Williams

The meeting was called to order at 1:05 p.m. by President Roz Squair.

**Minutes:** Minutes from the last meeting on December 10 were reviewed. A correction was made to indicate Jeffy had not planted the daffodils. Barbara C. moved the minutes be approved as corrected, and Kay seconded the motion. **MC**

**Treasurer's Report:** Heidi presented the December 2018 Treasurer's Report. The beginning balance was \$6,880.88. We had income of \$266.05 and expenses of \$1,063.48. Expenses included \$295.13 for payroll, a yearly subscription to Siskiyou Daily News for \$187.20 and \$176.84 for power. The ending balance for December was \$6,083.45.

The beginning balance of the Friends Book Account was \$1,889.27. Income was \$21.40 from Amazon and \$100.00 from PayPal, changing the ending balance to \$2010.67. The beginning balance of the Ray's account was \$9536.88. The expense of the Siskiyou Daily News yearly subscription was \$187.20, changing the ending balance to \$9349.68. There was no activity in the Raley's account or Story Time fund, so balances remain at \$311.34. and \$306.51, respectively.

Heidi advised the preliminary Profit & Loss Report shows income of \$13,456.83 for 2018. Peggy advised we just received a check from Shasta Regional Foundation for \$2369 which is for Giving Tuesday.

**President's Potpourri:** Roz asked if we have been spending our monthly for books since this was approved in August 2018. Per Betty, our first order for books was in November 2018, but not in December. Roz confirmed that two bags of DVDs were transferred to Happy Camp library.

Roz advised an email from Michael on January 9 to the branches provided information on a folk singer named Adam Miller from Drain, Oregon. He gives a choice of three different types of 90-minute performances. He charges \$400 and likes to give performances which benefit libraries. He is in our area once during the winter and twice during the summer. After some discussion, it was agreed that Roz should pursue more information.

**Library Manager's Report:** Vrenda advised volunteers need to be reminded to turn off the screens only, not the computers. Zip book funding is available through June 2019 and books requested must be two years or older. There has been a problem with holds not being checked in correctly. Book purchase requests can also be made through KOHA. The comment was made that we need to have a Volunteer meeting.

Vrenda has been hearing many stories about patrons and volunteers which has been great. Her current focus is on "Storytime for Littles". She has made up flyers and her first Story Time will be Thursday, January 17 at 3:00 p.m. She has made the decision not to have a snack time. However, she is planning to have guest readers, library fun and other surprises.

Information on the Writing Contest goes out this week. Tuesday, February 19 is the deadline for turning in stories. Open house is tentatively scheduled for Tuesday, March 19.

The Meeting Room calendar and policy were discussed. Vrenda indicated she has noticed things written on the three different calendars we have in the library. She was advised the calendar on the desk is the Meeting Room calendar. The first time someone uses the meeting room they are given a copy of the policy and fill out a form. The cost for the room is generally \$10 unless is it used for less than an hour, than it is \$5. Need to review and possibly update the policy. She indicated the bulletin board in the hall will be used for library business.

Vrenda advised she will have the next month's calendar for the volunteers in the drawer to be filled out in pencil. She thanked Barbara C., Barbara W. and Betty for doing the bar codes for the magazines. She stated the tax forms will be in next week. She also asked all of us to think about what one thing we would put the library's wish list for 2019.

## **OLD BUSINESS**

**Special Library Event:** Discussed the need to have a couple events in the future. Vrenda can organize a meeting for the volunteers. She and Peggy will meet to discuss it further. We also need to have an open house when we get the Pilcrow books as part of their requirements. We may be able to dedicate the Melissa Wright Bacon Meeting Room at the same time. These events won't happen until February or later.

**Creation of Book Bags:** Briefly discussed creation of the specialized book bags for different types of books and ages. Need to research buying some sturdy tote type bags that zip at the top. This idea comes from an Idaho library that a former patron now uses. Betty indicated the Demco catalog may have something we could use.

## **NEW BUSINESS**

**Dolly Parton Imagination Library:** Michele Harris with First 5 talked about how the program started and provided quite a few handouts. The Imagination Library is a 60-volume set of books beginning with *The Little Engine That Could*. Preschool children ages birth to five who are residents of Siskiyou County are eligible. Each month the child receives a book mailed directly to them. There is no cost or obligation to the child's family. A \$25 donation to First 5 pays for one year of books for one child (12 books).

The goal of the program is kindergarten readiness. The child graduates from the program when they turn five. They are currently 1032 children participating in Siskiyou County. Several groups are sponsoring and raising money for children to participate. The groups include Delta Cappa Gamma and the Yreka Resource Center (Fiscal Hub).

**Books for Mosul, Iraq via Sari:** The box for donations has been moved because people were taking books out of the box. The need is for books, magazine and all types of literature. Someone asked how long this will go on. Roz is going to talk to Sari about this.

**Weeding Books:** Roz advised that Barbara W. is taking care of this

**First 5 Siskiyou Book Grant:** After some discussion, Peggy moved we support the First 5 Book Grant up to \$400. Barbara C. seconded the motion. **MC**

**Other Items:** Peggy indicated she has been working on the magazine subscriptions to determine what magazines we should renew and what we might be able to drop. Consensus Peggy can drop what she thinks necessary.

Betty advised that for 2018, there were 114 books, 23 BOCD and 77 DVDs that were donated and met the criteria to get cataloged. A total of 214 items for 2018. This is about 100 less than the year before.

Barbara C. stated she would like to see the Meeting Room decorated more often like it was at Halloween. No decisions were made, but the possibility of putting up more art was discussed.

Meeting was adjourned at 3:20 p.m.

Respectfully Submitted,

Carol Williams, Secretary

**Next Meeting:** February 11, 2019