

**Friends of the Etna Library
Monthly Meeting
November 12, 2018**

Present: Roz Squair, Betty Petry, Barbara Coatney and Carol Williams

The meeting was called to order at 1:03 p.m. by President Roz Squair.

Minutes: Minutes from the last meeting on October 8 were reviewed. Some minor corrections were made. Betty moved the minutes be approved as corrected, and Barbara seconded the motion. **MC**

Treasurer's Report: Roz presented the October 2018 Treasurer's Report prepared by Heidy. The beginning balance was \$9,219.37. We had income of \$361.14 and expenses of \$926.95. Expenses included \$710.35 for payroll and \$162.37 for power. The ending balance for October was \$8,653.56.

The beginning balance of the Friends' book account was \$1,777.92. We received \$100.00 from PayPal. The balance is now \$1,877.92. The account balance was \$166.34. The Raley's account balance was \$211.34. One hundred dollars for unused gold coins was deposited back in the account. The Raley's account balance is now \$311.34. The Ray's Account balance remains at \$9536.88 with no activity in October. The balance of the Story Time Fund is \$306.51 with no activity in October.

Vestal Report: Betty attended the Vestal Meeting on October 16. The most important information is the Vestal has agreed to pay for the code scanners for all the public computers. The year-to-date yield so far for 2018 is -1%. Betty provided a copy of the Portfolio Report, an Account Workbook page and an Account Summary Performance as of 10/15/2018.

President's Potpourri: We discussed personnel issues.

OLD BUSINESS

Friends Room Sign: Roz showed us some photos of various types of signs. The consensus was a wood sign would look best. We picked the thicker of the two wood samples provided. The sign will most likely read: LISA WRIGHT BACON MEETING ROOM with possibly some type of decoration on both ends of the sign. (Roz will have more information on cost and pick the type of lettering at the next meeting.)

Garden Project: Jeffy has tulip bulbs to plant soon.

New Vacuum and Other Maintenance Items: Roz advised, after some research, she bought a new Bissell vacuum for the library. The front porch has been steamed-cleaned and the outside water is now turned off.

Halloween: Roz reported that Halloween went very well. We had a lot of trick-or-treaters. Just a few of 400 dum-dums were left. Relatives and friends of the children were thrilled the kids also got to pick out a book. Paula, Roz and Carol were all in costume.

Giving Tuesday: Barbara sent emails out to all the donors from last year asking them to consider donating again this year. Giving Tuesday is November 27th. People are also able to

begin donations ahead of time again this year. Carol provided samples of a couple of letters used last year. We will not accept donations at the library this year as no one used this service last year. Barbara will determine the date donations can begin. Then Carol will send out the first letter by email and post the information on several of the social media sites. Carol will send out a second reminder letter by email and again post on social media on November 26th.

NEW BUSINESS

New Lights: Peggy advised Roz we have used the last of the fluorescent lights, and that electrician Clint Jones has suggested we remodel and put in LED lights. They are cheaper to run and last much longer. The cost is estimated at \$2000 to \$2500. (We will review it at our next meeting and decide whether the work should be done.)

New Library Manager Process and Progress: Roz advised that we received a total of six applications, but one pulled out. The committee will interview two applicants on Tuesday and three on Thursday.

January Authors' Night: Barbara suggested we sponsor an Authors' Night in January. She has become aware several local authors have new books. (Barbara will do some more research and report back on this at the next meeting.)

Other Items: Betty advised she & Barbara Whitworth have signed and returned the Pilcow Grant acceptance letters for both libraries. The list of children's books to be purchased will be submitted by February 15, 2019. She also advised the first \$200 per month book order has been submitted to the County library.

Roz reminded us about nominations for the election next month. Everyone has agreed to maintain their current positions. President: Roz Squair, Vice-President: Barbara Coatney, Secretary: Carol Williams, Treasurer: Peggy Whipple We do need to find someone to replace Robbie as a Board member.

Meeting was adjourned at 2:31 p.m.

Respectfully Submitted,

Carol Williams, Secretary

Next Meeting: December 10, 2018